

Dear Client,

Helperhub (Pty) Ltd will charge the following fees for the Services rendered in terms of the Mandates:

Fees

1. If You ("the Client") are an **Employer** or a **Service Provider**, the following Fees apply:

DOMESTIC HOUSEHOLDS		
Item	Description	Amount / Percentage (excl VAT)
Annual Account Maintenance Fee (Domestic Household)	To pay for annual cloud storage space, maintain existing infrastructure and implement developments/enhancements	R440.00 per annum per employee or R40.00 per month per employee
Employer / Service Provider - Cash Management Fee	To provide the administration services (including HR and Financial Services).	45bps off amounts transferred into the Company's trust account
Employee / Service Recipient Fee	To provide administration services to Employees / Service Recipients	Free
Financial Product Administration Fee / Binder Fee / Distribution Fee	To provide administrative services to Financial Product Suppliers	0.125% to 3.5% (product dependent)

SMALL, MEDIUM & MICRO ENTERPRISES		
Item	Description	Amount / Percentage (excl VAT)
Annual Account Maintenance Fee (SMME)	To pay for annual cloud storage space, maintain existing infrastructure and implement developments/enhancements	R440.00 per annum per employee or R40.00 per month per employee
Annual Tax Practitioner Fee (SMME that requires PAYE Filing for its Employees)	To pay expenses relating to the filing of PAYE returns	R220.00 per annum per employee or R20.00 per month per employee
Employer - Cash Management Fee	To provide the administration services (including HR and Financial Services).	45bps off amounts transferred into the Company's trust account
Employee Fee	To provide administration services to Employees / Service Providers	Free
Financial Product Administration Fee / Binder Fee / Distribution Fee	To provide administrative services to Financial Product Suppliers	0.125% to 3.5% (product dependent)

SERVICE PROVIDERS		
Item	Description	Amount / Percentage (excl VAT)
Annual Account Maintenance Fee (Service Provider)	To pay for annual cloud storage space, maintain existing infrastructure and implement developments/enhancements	R330.00 per annum per Service Recipient or R30.00 per month per Service Recipient
Service Provider - Cash Management Fee	To provide the administration services (including Invoicing, Statements and Payment Facility).	45bps off amounts transferred into the Company's trust account

2. If You are an **Employee**, **Service Recipient** or **Volunteer** the following Fees apply:

Employee	To provide administration services to Employees / Service Recipients / Volunteers	Free
Service Recipient Fee		Free
Volunteer		Free

3. The Fees specified in this section exclude any fees charged by Product Suppliers and/or payment agencies that may be used.

4. Helperhub (Pty) Ltd may, on 30 days written notice to You via helperhub, revise the Fees.

5. Fees shall automatically be adjusted (increased or decreased) to cater for any changes in taxes payable in respect of the Fee, e.g. an increase in the VAT rate.

6. Ongoing Fees are levied in advance for the full month or part of the month that You are a client of Helperhub (Pty) Ltd.

7. You authorise the Helperhub (Pty) Ltd to:

- 7.1. pay from the Agreed Amount(s) all monies payable to give effect to this Mandate;
- 7.2. pay from the Agreed Amount(s) any Fees payable by You to Helperhub (Pty) Ltd.

8. Helperhub (Pty) Ltd may also, from time to time, negotiate and earn administration fees from the respective Product Suppliers in respect of the Financial Product(s) administrative services provided to Product Suppliers.